Step-by-Step process for checking different SOPs and Process flow in the official portal <u>https://food.wb.gov.in</u>



Step 1: Visit <u>https://food.wb.gov.in</u> and click on 'SOP' as seen in the right column.

Step 2: List of all SOP/guidelines will open. One can search by module name as given in the drop-down list at the top-left of the page or one can search through keywords at the top-right of the page. The SOP/Guidelines are available for download. One can download the SOP/Guidelines by clicking on the download icon at the right-most column.

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Standard Operating Procedures/Guidelines Home / List All SOP						
Search By Module Name: All Module						
Show 10 + entries Search:						
Sl.No. ↑↓	Module Name 🌐	Sub-Module Name ît	Description 11	Version 斗	Date ↑↓	Download 印
1	Supply Chain Management	FPS Reconciliation	Guidelines for FPS License Management and Reconciliation	1.0	07 Apr 2022	<u>\$</u>
2	Supply Chain Management	FPS Reconciliation	FPS reconciliation	1.0	07 Apr 2022	<u>\$</u>
3	Supply Chain Management	Dealer-Distributor Distance Mapping	Entry of Distance between Distributor point and FPS Point for claim submission of additional transport Rebate for door-step delivery beyond 8 k.m.	1.0	08 Apr 2022	<u>\$</u>
4	Online Stakeholder Billing	Dealer Billing	Claim of margin of deceased Dealer	1.0	06 Apr 2022	<u>\$</u>
5	Online Stakeholder	Distributor Billing	Closing of distribution/door-step entry of a month by Distributor	1.0	06 Apr	<u>₽</u>